

# OKLAHOMA STATE UNIVERSITY SCHOOL OF ARCHITECTURE

## PROFESSIONAL SCHOOL

## ADMISSION POLICY 2021

It is the policy of the School of Architecture to review the performance of students seeking admission into the Professional School of Architecture or Architectural Engineering. This review is carried out in order to assure students are prepared to achieve success in the rigorous upper level coursework. The Professional School admissions process promotes excellence in the pool of students at the School of Architecture, and ensures that graduates - future architects and architectural engineers - are capable of being effective in the profession and beyond.

Students applying for admission to the Professional School of Architecture and Architectural Engineering must first meet the required criteria established for each program.

### Consideration

To be considered for either program, candidates must have:

- Completed a minimum of 55 credit hours of course work that counts toward the declared/chosen degree;
- Completed all the required First and Second year courses utilized in the Selection GPA calculation;
- Achieved a grade of "C" or better in all required ARCH prefix courses, substitutes for ARCH prefix courses, and prerequisites for ARCH prefix courses.  
Note: A grade of "Pass" earned in the Spring 2020 semester will be considered a C, or 2 points per credit hour, in the SGPA calculation.

- Achieved a minimum Selection Grade Point Average (SGPA) of 2.8 on a 4.0 scale. In the SGPA calculation, many courses that have proven to be foundational for future success in the program are weighted.

### Selection

Applicants will be selected based upon their performance in the First and Second Year Architecture and Architectural Engineering curricula. Particular courses in the curricula, which have proven to be good indicators of success in the two programs, will be factored with a multiplier to increase their influence in the selection procedure. The Selection

Grade Point Average (SGPA) will be calculated for each applicant by multiplying course credit hours by the multiplier, multiplying by the numerical course grade and dividing by the total factored hours. For Advanced Placement hours, the hours will be removed from the SGPA calculation.

The SGPA for Bachelor of Architecture candidates includes: ARCH 1112, 1216, 2116, 2183, 2216, 2252, 2263, 2283, MATH 2144, PHYS 1114/2014, ENSC 2113, and ENGL 1113.

The SGPA for Bachelor of Architectural Engineering candidates includes: ARCH 1112, 1216, 2003, 2116, 2252, 2263, MATH 2144, PHYS 2014, ENSC 2113, 2143, ENGR 1412, and ENGL 1113.

### HOW TO APPLY FOR PROFESSIONAL SCHOOL

Contact [architecture@okstate.edu](mailto:architecture@okstate.edu) to be provided the link to the online form for the application. The application form must be completed by the last working day of April, in the year in which entry into Professional School is desired. Notifications of the results of the process are provided in May. Selected applicants must confirm acceptance of the offer of a position in Professional School by the date indicated in the letter of offer.

# NOTES

The following notes respond to the many variables that arise in such a diverse student group.

## **Double Degree**

Applicants wishing to enter into Professional School as a double major in Architecture and Architectural Engineering must apply for both programs and be accepted into each, independent of the other.

## **Change of Program**

Changing programs, Architecture to Architectural Engineering or vice versa, may only occur by formal application and admission to the other program through the established process.

## **Taking ARCH Prefix Courses When Not Admitted To Professional Schools**

Students not admitted to Professional School may not enroll in any other required 3000 level or higher ARCH prefix course without the permission of the instructor and Academic Advisor.

## **Transfer Students**

Students wishing to transfer into Professional School must apply for admission in the same manner as OSU students. Transfer courses will be evaluated and used in the existing SGPA calculation in like manner.

## **Required Courses**

All students applying for admission to Professional School must have satisfactorily completed all the courses required for consideration by the end of the spring semester of the year of application. An exception for consideration of coursework completed in the summer after second year coursework may be made, but it is not guaranteed.

## **Contested Grades**

If a grade appeal is underway for a course utilized in the SGPA calculation, it is the student's responsibility to alert the Architecture Advisor, and communicate any progress in the case in a timely fashion.

## **Reapplication**

Applicants not admitted may reapply for admission to Professional School the following year; such applicants do not carry any priority or disadvantage but are included in the full application pool. Admission to Professional School does not carry over to the next or any other year. Applicants not accepting the offer of a position but choosing to return to the School of Architecture in the future must reapply for admission to Professional School at that time.

## **Special Situations**

Situations beyond those described herewith may be considered by the Head of the School of Architecture.

## **Maintenance of Professional School Standing**

The School of Architecture requires a final grade of "C" or better in all ARCH prefix courses. No ARCH prefix course may be taken until a grade of "C" or better has been achieved in its prerequisite. Students who have been admitted to Professional School of Architecture must follow the design studio sequence normal to their admission class. Students in Professional School who do not continue in their normal design studio sequence must reapply for admission to Professional School.

Candidates may contact Professor Suzanne Bilbeisi with questions, [suzanne.bilbeisi@okstate.edu](mailto:suzanne.bilbeisi@okstate.edu).