

# OSU School of Electrical and Computer Engineering Accelerated Master of Engineering Program

## Graduate College Admission and Academic Policies

**Purpose.** The School of Electrical and Computer Engineering (ECE) Master of Engineering degree program can be completed in combination with a Bachelor of Science degree program offered by ECE. The Bachelor of Science in Electrical Engineering (BSEE) requires 123 credit hours and the Bachelor of Science in Computer Engineering (BSCpE) requires 124 credit hours. The Master of Engineering in Electrical Engineering requires 33 credit hours. Through the implementation of this agreement the two degree structures are formally permitted to share up to 9 college credit hours while the respective programs retain degree completion oversight per academic levels hereby represented.

1. **Eligible Students.** To apply for accelerated MEng in Electrical Engineering (MEngEE) degree, students must be enrolled in a BSEE or BSCpE undergraduate degree program. Students must complete 90 credit hours or more toward their BS degree by the end of the term of application. Admission decisions will be made prior to the beginning of the next term.
2. **Program Admission Procedures.** Candidates for the Accelerated MEngEE program should apply in the semester in which they will complete 90 credit hours toward their BS degree. Students should submit their official transcripts showing a minimum of 3.0 GPA on coursework completed at OSU and official GRE scores. Once admitted to the MEng program, students will continue to meet with their undergraduate advisors to enroll in dual-credit courses prior to completion of the undergraduate degree. Up to 9 graduate credit hours applicable towards the MEng can be taken at the graduate level over the course of one's senior year.
3. **Coursework Taken After Admission into the accelerated MEng Program.** After admission, a student may enroll concurrently in graduate level coursework applicable to the MEng degree. A student will remain an undergraduate student and not be fully admitted into the Graduate College until completion of the undergraduate degree<sup>1</sup>.
4. **Classification Prior to Regular Admission to Graduate College.** A student enrolled in ECE graduate courses will be classified as an undergraduate student until he/she is fully admitted to the Oklahoma State University Graduate College and shall retain the same rights and privileges granted all Oklahoma State University undergraduate students, including classification as an undergraduate student for purposes of receiving financial aid. Students must receive advance approval from ECE advisement to dually apply up to 9 hours of graduate level coursework towards requirements applicable to the undergraduate degree<sup>2</sup>.
5. **Admission to Graduate College.** A student enrolled in MEng courses will be fully admitted to the Graduate College following undergraduate degree completion.
6. **Classification on Admission to Graduate College.** After completion of the undergraduate degree, a previously admitted accelerated MEng student, will be classified as a graduate student and will be granted all rights and privileges normally granted to Oklahoma State University graduate students. Conversely, it is a student's responsibility to satisfy all Graduate College and MEng program requirements. A student will not qualify for classification as an undergraduate for any purpose after regular admission to the Graduate College.
7. **Limitation on Graduate Coursework taken as a Senior.** Dual-credit graduate studies are not to exceed 6 credit hours during any term of the student's program.
8. **Awarding of Degrees.** The BS degree must be awarded prior to matriculation into the full-time MEng program regardless of prior enrollment in the Accelerated MEng program. The MEng degree will be awarded upon completion of all curricular program requirements.

1. There will be two matriculations. The primary matriculation will be undergraduate and the secondary matriculation will be graduate until a student has earned enough hours for the BSEE or BSCpE degree.
2. The maximum number of graduate credits that can be dually applied is 9.
3. Undergraduate credit hours in excess of BS degree requirements are subjected to Graduate College policy for tuition purpose

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9. **Fallback Position in Case of Non-Performance**. The provisional offer of MEng program eligibility during an undergraduate student's senior year requires successful completion of graduate level coursework with a grade of B or better. Any student extended an offer for the Accelerated MEng program who no longer qualifies for admission to the MEng program at the completion of his/her BS degree requirements will be denied classification as a graduate student and will not continue in the MEng degree program.

**Accelerated Master of Engineering in Electrical Engineering (MEngEE) Program  
Graduate College Admission and Academic Policies  
Student Agreement**

1. I understand I will be eligible to apply early for the MEngEE degree, when I have completed 90 credit hours or more toward my BSEE/BSCpE degree by the end of the term of application.
2. Once admitted to the MEngEE program, up to 9 graduate credit hours applicable towards the MEng EE can be taken at the graduate level over the course of my senior year.
3. To apply to the MEngEE program, I must submit
  - a. Official transcripts with a minimum 3.0 GPA on coursework completed at OSU
  - b. Two letters of professional recommendation
  - c. Statement of goals and objectives
  - d. Vita/resume
  - e. Official GRE results
4. I understand that I will remain an undergraduate student and not be fully admitted into the Graduate College until completion of my undergraduate degree.
5. I understand that I will be classified as an undergraduate student until I am fully admitted to the Oklahoma State University Graduate College and shall retain the same rights and privileges granted all Oklahoma State University undergraduate students, including classification as an undergraduate student for purposes of receiving financial aid.
6. I understand that I will be fully admitted to the Graduate College following undergraduate degree completion, but in no case earlier than the completion of four years or its equivalent of undergraduate study (e.g., 120 or more hours of total coursework required by the undergraduate major).
7. I understand that after completion of the undergraduate degree I will be classified as a graduate student and will be granted all rights and privileges normally granted to Oklahoma State University graduate students. I also understand I will not qualify for classification as an undergraduate for any purpose after regular admission to the Graduate College.
8. I understand that graduate coursework taken as a senior and intended to be used toward the MEngEE degree must be approved by the ECE Graduate Coordinator. Graduate studies are not to exceed 6 credit hours in the fall term or 6 credit hours in the spring term undergraduate student's senior year, unless approved by the ECE Graduate Coordinator.
9. I understand that if I do not successfully finish my undergraduate degree program I will hereby forfeit the graduate admissions offer.

This agreement shall become effective on the date of execution by the last executing party.

Accepted and agreed to:

By: \_\_\_\_\_ Date \_\_\_\_\_

Name of Student

By: \_\_\_\_\_ Date \_\_\_\_\_

Name of Graduate Coordinator/department head