**ENDEAVOR General Safety Training Procedure**

1. Under content on Brightspace, select and watch the General Endeavor Safety Training video under ENDEAVOR Safety. You must watch this video for the quiz to become available. The presentation used in the video can be found here also, under ENDV safety presentation.

2. After you watch the video, go to the Quizzes tab on Brightspace. The General ENDEAVOR Safety Quiz should have appeared. You are required to score a 10/10 on this quiz. You have three chances to do so.

3. Once you have scored a 10/10 on the quiz, take a screenshot of either of the following screens showing your score and name.

4. Print out the screenshot and take it to your TA or instructor. They will confirm that you scored a 10/10 and that the name on the screenshot matches your name.

5. After confirming your score and identity, your TA will ask you to sign in, then give you a white ENDEAVOR safety card. You must carry this card with you any time you are in the lab space at ENDEAVOR. ENDEAVOR staff will do random checks.

6. TA’s will be responsible for getting the sign in sheets to ENDV 225. The ENDEAVOR Media and Training team will update the log, checking off who has gone through ENDEAVOR general training. This team will also add names of any new CEAT students to the list each semester.