



**COVID-19 Procedures for CEAT Living Learning Program Activities & Events**

**Procedures  
CCB-008  
Effective Date: 6/29/20**

- 1.01 The purpose of these procedures is to minimize the risk of exposure to COVID-19 by both CEAT students and staff during organized events and activities. These procedures are consistent with CDC and OSU guidelines. The procedures apply to all CEAT programmatic activities and engagement with students as part of the Living Learning Program. They also apply to both CEAT student mentors helping to facilitate events and activities.

**Procedures for On-Campus and All Facilities Owned by OSU, Regardless of Location**

- 2.01 It is strongly encouraged that participants be advised of these requirements prior to the start of any activity:

General Hygiene

- 2.02 Support everyday protective measures by providing adequate supplies during events and activities, including access to soap and water, paper towels, tissues, no-touch (preferably covered) trash cans, disposable gloves, face masks, and hand sanitizer containing at least 60% alcohol. For further information on everyday protective measures, follow this link:

<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

Physical Distancing

- 2.03 A separation of six (6) feet must be provided for every participant during activities. Staff are always required to maintain a minimum six (6) feet of separation from students. It may be necessary to limit the number of students participating in the activity in order to meet this requirement. Other options may include finding a larger space, scheduling multiple sessions, or conducting the activity virtually.

Facial Coverings

- 2.04 All participants and staff are always required to wear a facial covering except when eating, in which case at least 12-foot separation is required. Face coverings should also be worn in building common areas including restrooms, hallways, study areas, etc. If an individual is unable to wear a facial covering due to a medical reason, they may wear a face shield. Face coverings should be worn if activities are to take place in open-air environments.

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- 2.05 Any student who is unwilling to wear a facial covering shall be asked to leave the activity area until such time the individual is willing to follow OSU procedures for facial coverings. If the individual is unable to wear a facial covering due to a medical condition, they shall be provided with a face shield. Individuals may use their own cloth facial covering or face shield, if desired.

Informing Participants of Health/Safety Expectations

- 2.06 At the beginning of every event or activity, the facilitator will review hygiene procedures including the need for vigorous hand washing, the requirement of social distancing, wearing of facial coverings, availability of disposable gloves and hand sanitizer in the area. In addition, any student reporting symptoms of COVID-19, or displaying signs of any illness, shall be asked to leave the area and consult a health care professional. Refer to “Early Detection of COVID-19 Symptoms” below for more information on symptoms.

Disinfecting the Activity Space

- 2.07 The activity area must be disinfected after every session. This includes disinfection of any equipment, tables, chairs, contact surfaces etc. with alcohol-based wipes or sprays containing at least 70% alcohol. If the activity requires individuals to touch equipment and other items, it is advisable to either wear gloves in order to avoid cross contaminating objects or sanitizing them between individual uses. For information on disinfecting the activity spaces and equipment refer to the CDC instructions provided in the link below:

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

- 2.08 If in the event it is suspected or confirmed that a student or staff member who has been in an activity space during the previous seven (7) days has tested positive for the Corona Virus-19, inform ResLife on 405-612-3327 and contact Patrick Wheeler at x43734 to disinfect the area.

Early Detection of COVID-19 Symptoms

- 2.09 According to the CDC, symptoms may appear two (2) to 14 days following exposure. The following symptoms may indicate the individual has COVID-19:
- Cough
  - Shortness of breath or difficulty breathing

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2.10 Or at least two (2) of these other symptoms:

- Fever
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- New loss of taste or smell

2.11 An individual with the following emergency warning signs should seek medical attention immediately:

- Trouble breathing
- Persistent pain or pressure in the chest
- New confusion or inability to arouse
- Bluish lips or face

2.12 Call 9-1-1 immediately if an individual reports any of the emergency warning signs.

2.13 For more information on the symptoms of COVID-19, refer to the following CDC website:

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

2.14 We encourage everyone to take personal responsibility in following these procedures, as only through a collective, cooperative effort can we help protect our CEAT community.

*Date approved by the CEAT COVID-19 Incident Management Team (IMT) Chief of the Planning Section and IMT Head: 6/29/20*