



**CEAT Summer Bridge COVID-19 Safety
Procedures**

**Procedures
CCB-009
Effective Date: 10/23/20**

- 1.01 The OSU College of Engineering, Architecture, and Technology is excited to kick off the Fall 2020 semester with the CEAT Summer Bridge Program.
- 1.02 In addition to the [OSU Cowboys Coming Back Plan](#), the College of Architecture, Engineering and Technology will be requiring all students and staff involved in the Summer Bridge Program to be considerate of the requirements contained in this document.
- 1.03 Research indicates that specific precautions such as wearing a mask and social distancing are important to the reduction of COVID-19 spread. These requirements are a critical aspect of OSU's ability to offer in-person classes in the fall. As part of the Cowboy Family, we know all faculty, staff, and students will be committed to helping keep our campus community safe by following these procedures.

Prior to Summer Bridge

- 2.01 All staff and students are requested to take special precautions to avoid exposure (such as avoiding large group gatherings, wearing a mask in public, and social distancing for at least two (2) weeks prior to the start of Summer Bridge (July 5-18, 2020). For more information on how to protect yourself: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>
- 2.02 In addition, due to the highly infectious nature of COVID-19, the University is requiring that anyone staying in residential housing must either have a negative test that was administered no earlier than Monday, July 13, OR, be tested on-campus.
- 2.03 Please contact your healthcare provider to arrange this or call your local health department. Results of the test should be made available 72 hours of arriving on OSU campus for Summer Bridge.
- 2.04 If a student provides a negative result from a test that was administered no earlier than Monday, July 13, they are not required to be tested on campus. If the student does not have a negative test during that time, they will be tested at University Health Services (UHS) on campus.
- 2.05 UHS has reserved Monday, July 20 for testing Summer Bridge students. The testing will take place in the UHS swab pod (the area under the drive-thru canopy on the east end of the building). There is no cost for the testing and results should be available within 24 hours. Students who provide verification of a negative test prior do not have to take the test at UHS.



Cowboys Coming Back

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- 2.06 30 students will be tested during each time slot (8 am, 9:30 am, 11 am, 1 pm and 2:30 pm) in groups of 10 with 10 minutes of separation between each group.
- 2.07 If a student's test is negative, they will be sent a message through the health portal. Students will be given information on the portal and how to access it.
- 2.08 If a student tests positive, UHS will make contact and determine what action must be taken including tracing exposures. UHS and Residential Life (ResLife) have a procedure for quarantine of students with a positive test, or who are a primary exposure and awaiting results of a test (Refer to CCB-003). Arrangements for food and laundry have been made.

Move-In

- 3.01 During the move-in time (and beyond), all students and guests must adhere to the directional signs in Parker Hall. These directional guidelines are in place to help with social distancing. For example, some stairways are designated "up" and some "down." A building orientation tutorial will be provided prior to move-in.
- 3.02 Students and guests assisting with move-in must always wear face coverings while in Parker Hall. Students and their guests should bring face coverings to move-in in order to be prepared for this requirement.
- 3.03 Face coverings should be worn in all building common areas including restrooms, hallways, study areas, etc. Face coverings are also required outdoors, if safe social distancing is not possible. The face covering is not required when in the room of the student moving in.
- 3.04 Social distancing protocols must always be followed during move-in. Limit elevators to single person or family occupancy only. Use stairs as the primary method of travel between floors when possible.

During Summer Bridge

In addition to the requirements above, the following applies:

- 4.01 Students and staff should support everyday protective measures such as covering coughs and sneezes, washing hands vigorously with soap and water for 20 seconds or using hand sanitizer containing at least 60% alcohol. For further information on everyday protective measures, follow this link: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>

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- 4.02 Students and staff must always maintain social distancing of six (6) feet (2 meters) and wear face coverings while in public spaces. This includes common spaces in Parker Hall. All Summer Bridge participants will receive a cloth face covering when they check-in. However, students and staff should bring an additional face covering and carry it with them at all times in case their Summer Bridge face covering breaks. Please refer to the CDC guidelines for how to wear a cloth face covering at this link: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-to-wear-cloth-face-coverings.html>
- 4.03 Wear Your Face Covering Correctly
- Wash your hands before putting on your face covering
 - Put it over your nose and mouth and secure it under your chin
 - Try to fit it snugly against the sides of your face
 - Make sure you can breathe easily
 - Don't put the covering around your neck or up on your forehead
 - Don't touch the face covering, and if you do, wash your hands
- 4.04 Take Off Your Cloth Face Covering Carefully When You're Home or in Your Dorm Room
- Untie the strings behind your head or stretch the ear loops
 - Handle only by the ear loops or ties
 - Fold outside corners together
 - Place covering in the washing machine
 - Be careful not to touch your eyes, nose, and mouth when removing and wash hands immediately after removing.
- 4.05 Please watch the face covering tips on this webpage: <https://go.okstate.edu/coronavirus/campus-reopening-plan/plan-at-a-glance/face-coverings.html>
- 4.06 Occupancy in the first-floor lounge is 15, the upper floor lounges, and basement space in Parker Hall is limited to 10 people at one time. Students and staff are encouraged to go outside if they want to be in a group to maintain and maximize social distancing.
- 4.07 Students are not permitted to rearrange furniture in the common areas (floor lounges, basement study area, and lobby) of Parker Hall. Furniture in these spaces has been arranged to maximize social distancing.



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- 4.08 During Summer Bridge, a maximum of two (2) students (it is recommended that the two [2] are roommates) can be in any dorm room at one time. Students are encouraged to talk and make connections, but this is best done in larger spaces or outside, where adequate social distancing can be maintained.
- 4.09 Students are strongly encouraged not to dine in at off-campus restaurants during Summer Bridge. Students can order food and pick it up, or have the food delivered to them through DoorDash or GrubHub. Students can dine in at available on-campus dining options.
- 4.10 Students must maintain appropriate social distancing when eating and wash their hands before eating. In addition, students should consider eating outside or in their own room when possible. Face coverings should be placed on again after eating.
- 4.11 Social distance criteria should be maintained while using a vehicle during Summer Bridge. It is recommended that only the driver and a single passenger are in a car at one time and both wear masks.
- 4.12 Students and staff at Summer Bridge must not share food or drinks and are discouraged from sharing frequently touched objects like pencils and calculators.
- 4.13 Social distancing must be practiced when brushing teeth and it is important to wash hands before and after brushing or flossing. Brushing teeth when in the shower is recommended. Students must not share toothpaste or floss and toothbrushes should be washed in hot water after each use. Face coverings must be used again after brushing and flossing.
- 4.14 Students utilizing communal bathrooms, should minimize time spent in this space to less than 15 minutes. Current guidance based on community exposure is available at this link: <https://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html>

Self-Screening and Exposure

- 5.01 Students and staff should conduct a self-screening each morning. The self-screening checklist is available at this link: <https://go.okstate.edu/site-files/docs/covid-19-announcement/self-assessment-checklist.pdf>. Printed copies of the checklist will be available at a location on each floor.



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- 5.02 A non-contact forehead thermometer will be available on each floor. The intent of placing these devices on each floor is to assist individuals to monitor their temperature when conducting the self-screening. Temperature must be less than 100.4° F (38° C) to continue with your day. Refer to the following link for more information on symptoms: <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- 5.03 Guidance of national and local health officials will be observed in our response to a positive diagnosis on campus. If we receive confirmation that a Summer Bridge student or staff member has had a positive COVID-19 diagnosis, there are important measures that will be promptly taken including quarantine or isolation, contact tracing, communication, and facility disinfection. Staff should follow procedures detailed in CCB-003.
- 5.04 A student displaying symptoms of COVID-19, or displaying signs of any illness, shall immediately leave the area, isolate themselves, and contact a Summer Bridge staff member and the Community Mentor on call 405-612-3320 or Jordan Blackburn on 405-744-5276. Staff should follow procedures detailed in CCB-003.
- 5.05 It is expected that students will notify the CEAT Summer Bridge staff regarding any symptoms or COVID-19 exposure or infection. This includes after hours and weekends. This will allow the CEAT Summer Bridge, ResLife, and UHS staff to take necessary action to determine what medical care and testing, if any, is appropriate, and ensure the individual is informed of the benefits available to them.
- 5.06 In the event it is suspected or confirmed that a student or staff member who has been in an activity space during the previous seven (7) days has tested positive for COVID-19, Summer Bridge staff are to inform ResLife on 405-612-3327 and contact Patrick Wheeler at x43734 to disinfect the area. Staff should follow procedures detailed in CCB-003.
- 5.07 If a someone has an exposure with a person that has tested positive for COVID-19, they will need to be isolated, tested and quarantined according procedures detailed in CCB-003.
- 5.08 It is very important that the Parker Hall community follow these required procedures to keep everyone safe during Summer Bridge. Failure to do so could result in removal from the Summer Bridge Program and possibly a student conduct review.

Date approved by the CEAT COVID-19 Incident Management Team (IMT) Chief of the Planning Section and IMT Head: 7/8/20, Revised 7/23/20, Revised 10/23/20