

**CEAT Research Initiative**  
**College of Engineering, Architecture & Technology**  
**Oklahoma State University**

Title: **Funding for Special Graduate Student Support**

Procedure No: **CEAT-RI-004**

**Definition and Scope**

The College of Engineering, Architecture and Technology recognizes that it can be challenging to provide continuous support to graduate students. Funding sources are not always stable and sometimes anticipated grants are delayed or are not awarded as expected. In order to help the Dean's office is offering a program to provide support to help the graduate students in this situation. This initiative will be reviewed annually with new effective dates appearing on the CEAT Research Web page.

**Procedures**

**Criteria:**

Preference in this program will be given to PhD students that are near the end of their degree program that have been previously funded. Further preference will be given to students that have made significant accomplishments such as presentations at conferences, published papers in peer reviewed journals, or provided service to their department, college, or professional societies. It is anticipated that this funding would pay the student at 25% time for one semester and the typical tuition and healthcare benefits that come with this funding. A committee appointed by Associate Dean for Research will review the proposal.

**Request funding:**

The application for this funding must be initiated by the student and their advisor and be submitted to [ceatresearch@okstate.edu](mailto:ceatresearch@okstate.edu). Indicate in the subject line of the email "ADR Funding for Special Graduate Student Support Initiative".

The application should include the following:

- one page providing details of significant accomplishments and service to college and department
- current resume of the student
- one page statement summarizing the goals of the student after graduation
- one page statement summarizing how this support will help the student either graduate or obtain additional support for subsequent semesters
- one page identifying specific activities that will be performed while supported under this initiative

Coordination of this initiative will engage the CEAT Fiscal Officer in transferring funds to the department.

**Approved by:**   
College of Engineering, Architecture and Technology (Associate Dean of Research)

Approved 11/2014  
Modified: 7/2016