

**CEAT Research Initiative**  
**College of Engineering, Architecture & Technology**  
**Oklahoma State University**

Title: **Funding for Research Working Groups**

Procedure No: **CEAT-RI-005**

**Definition and Scope**

The purpose of supporting Research Working Groups is to encourage and promote collaborative and interdisciplinary research activities. It is expected that a Research Working Group will be comprised of an interdisciplinary team with well-defined research thrusts; will identify a targeted and well-managed set of group activities; and develop and submit at least one competitive proposal by members of the group to an external funding agency in a given year. This initiative will be reviewed annually with new effective dates appearing on the CEAT Research Web page.

**Procedures**

**Criteria:**

A successful Research Working Group will be comprised of a collaborative and interdisciplinary team with well-defined research thrusts; have a set of targeted and well-managed set of group activities; and develop and submit at least one competitive proposal by members of the group to an external funding agency in a given year. The group should plan and conduct regularly announced meetings that are open to the entire OSU community.

Successful continuation as a Working Group depends on your success in (but not limited to) meeting as a group (must be documented, possibly in the form of minutes), attracting new members to the group, hosting outside speakers, attracting student involvement in research (both graduate and undergraduate), engaging in NEW proposal efforts, and collaborating on scholarly activities.

**Request funding:**

Submit a two-page description of the potential working group to [ceatresearch@okstate.edu](mailto:ceatresearch@okstate.edu). Indicate in the subject line of the email "ADR Funding for Research Working Groups". Identify who is involved; any past collaboration results, the benefit of future collaboration, and what priorities would you have for a \$5,000 annual budget.

**First Call for Research Working Groups due early December 2014**

To secure *renewal* of the Research Working Group an annual report (5 pages maximum) is required (due in January of the year following your initial designation as a working group).

Coordination of this initiative will engage the CEAT Fiscal Officer in transferring funds to the department.

Approved by:   
College of Engineering, Architecture and Technology (Associate Dean of Research)

Approved 11/2014  
Modified (extended): 7/2016