COLLEGE OF
Engineering, Architecture
&Technology

Engineering Extension Accreditation Compliance	Policies and Procedures CEAT-EE-006 Effective Date: 11/21/25

Scope

1.01 The purpose of this procedure is to ensure ongoing compliance with the ANSI/IACET 1-2018 Standard for Continuing Education and Training for accredited providers of continuing education and training (CE/T). The policy applies to CE/T programs within the CEAT Engineering Extension (EE) Center for Local Government and Technology (CLGT) and Professional Development (PD) units.

Definitions

2.01 Continuing Education and Training (CE/T): CE/T are structured educational and training experiences (learning events) for personal and/or professional development in which learner are assumed to have previously attained a basic level of education, training or experience. *Source: IACET Key Terms*

2.02 Provider: A provider is an individual, unit, or organization that conducts continuing education and/or learning events. *Source: IACET Key Terms*

Policy

3.01 The Director, Center for Local Government and Technology (CLGT) and Director, Professional Development (PD) conduct a program review against the ANSI/IACET 1-2018 Standard for Continuing Education and Training at least every two years.

3.02 The outcome of the review is a summary of findings and recommendations for corrective actions to maintain compliance with the standard.

3.03 The Director may delegate sections of the review to personnel within CEAT Engineering Extension (EE). Individuals or parties responsible for the review will sign off on the findings.

Noncompliance

4.01 Failure to complete the review is a violation of the policy and may result in corrective action. Suspected or confirmed instances of non-compliance should be reported to the CEAT Associate Dean.

Date approved by the CEAT Dean and CEAT Executive Council: November 21, 2025

Document Control Information
Policy Owner: CEAT Dean and CEAT Executive Council
Version Number: 1.0
Approval/adoption date: 11/21/2025
Review/revision date(s): 10/3/2025