

2023 Career Fair Coordinator Application

The CEAT Career Fair is the Largest Event the CEAT Student Council hosts, the event provides the council with the large majority of the funding used during the school year. This position consists of organizing all aspects of the 2023 CEAT Career Fair. Two applicants will be selected as co-coordinators. This is a paid position that will provide excellent networking opportunities that will pay dividends for the future. This should be considered a full-time job with the expectation to work 5-10 hours per week beginning in April, and approximately 30 hours per week for the summer and the first 5 weeks of the fall semester.

Eligibility

- Applicants must be a student in the College of Engineering, Architecture, and Technology.
- Coordinators will need to live in Stillwater, or nearby with a willingness to commute at least once a week for the summer.

Applications must be submitted by email to ceatstuco@okstate.edu before 5:00 pm on Friday, February 17th. Late applications will not be accepted. Please type your application or print legibly in pen. Interviews will be conducted for potential candidates during the week of February 20th.

Name:

Phone number:

Major:

Email Address:

Credit hours completed:

Cumulative GPA:

Expected semester of Graduation:

Please type your responses to the following questions on a separate page and include it with your application.

- I. What skills and/or experiences do you feel qualify you for this position?
- II. What are your strengths when working in groups? What are your weaknesses?
- III. What experience do you have from previous CEAT career fairs and what new ideas do you have for the future?
- IV. If you weren't an engineering major, what would you be?
- V. Please take the "Do What you Are" personality test and attach the results page
 - On the student page of hireosugrads.com, click on "explore careers" tab on the left side
 - Next, choose "Take a career assessment"
 - Look for the "TruTalent Personality" quiz, this should be the second listing
 - Set up your account and then take your personality test.
 - Submit the results of your test with your application

Please submit your essay responses, personality test, and an up-to-date resume by the application deadline

Please feel free to contact Will Ranson at will.ranson@okstate.edu or ceatstuco@okstate.edu with any questions.